

## **The Role of the Advisory Committee Member**

The responsibilities of the Advisory Committee member include, but are not limited to, providing a forum for discussion, for any program issues as it relates to suggestions for overall improvement.

The program Director provides the Advisory Committee of program data, and informs the committee of recruitment efforts, curriculum requirements, instructional delivery, staff initiated improvement efforts, and of changes or initiatives that are required by the State.

The Advisory Committee will hear results of evaluations of the program. Suggestions for program improvement are solicited from committee members at each meeting. A summative program evaluation is provided to interns, school administrators, mentors, field supervisors and presenters. Results are provided during the June meeting.

The Advisory Committee makes suggestions for program modifications based on formative and summative evaluations and program data (i.e., testing data, ASEP data, field observation data, etc...). In addition, the committee members are made aware of program modifications made by the program staff in order to be in compliance with state requirements, to operate more efficiently, or to better support our applicants, teacher-candidates and interns.

The Advisory Committee meets three times a year in October, February and June. The meeting calendar is posted on the program website at [www.texasacp.com](http://www.texasacp.com).